



## APPLICATION DAY CHEAT SHEET

### Quick Tips

- The application is mobile friendly. If using your cell phone you may want to turn off Wi-Fi for faster service.
  - If using a computer, we recommend using Google Chrome browser.
  - Your time stamp is obtained after the 1<sup>st</sup> page of the application, but you **must continue** on and complete all 5 pages and receive the confirmation page in order to save your time stamp. You may take your time completing pages 2-5 as long as you complete the full application at one time.
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### What you need to complete your Big Shoulders Fund Tax Credit Scholarship Application

(Complete and bring with you when you fill out your application.)

1 - Email address: \_\_\_\_\_

2 – County you live in: \_\_\_\_\_

- Big Shoulders Fund serves the following counties: Cook, Boone, Carroll, DeKalb, DuPage, Joe Daviess, Kane, Kendall, Lake, Lee, McHenry, Ogle, Stephenson, Winnebago

3 - Number of people in your household: \_\_\_\_\_

- Household members are all people living together in a room or group of rooms in a housing unit.
  - This may include grandparents or other individuals living with you.
  - This does *not* include individuals, such as grandparents, for whom you financially support, but do not live with you.
  - This includes college students who may not live with you full time, but that you financially support.

4 - Household Income: \_\_\_\_\_

- Household income equals your Adjusted Gross Income (AGI) found on line 7 or 8 of your 2018 Federal 1040 Tax Return. You must enter the exact dollar amount (without dollar signs, commas, or decimals)
- If you do not file a Federal tax return, enter total income received for ALL adult household members: including all W-2s, 1099s, SNAP or SSI benefits, and any additional income received

5 - School District that you live in: \_\_\_\_\_

- Find your Public School District at <https://www.isbe.net/Pages/PublicSchoolDistrictLookup.aspx>
- If you live in Chicago your school district is *City of Chicago SD 299* (which will be the first option on the application dropdown menu)

6 - Non-public School of Choice: \_\_\_\_\_

- To locate a school see our website: <https://www.bigshouldersfundsgo.org/how-to-apply>

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See our website <https://www.bigshouldersfundsgo.org> for an Application Tool-Kit including a sample application and additional FAQs.

Save these email addresses to your address book to ensure you receive all communications:

[SGOproc@bigshouldersfund.org](mailto:SGOproc@bigshouldersfund.org) & [SGOapp@bigshouldersfund.org](mailto:SGOapp@bigshouldersfund.org)